

Feedback to referrer letter – safeguarding

Dear

Re: delete/complete as appropriate
Safeguarding adults referral
Adult(s) at risks - name(s)/address(es) and date(s) of birth
and/or
Service name and address

Thank you for the alert you made to Durham County Council's Adult Wellbeing and Health Directorate in respect of **name(s) of adult(s) at risk/name of service**.

Your concern(s) have been logged as a safeguarding adults referral and will be dealt with in accordance with the multi-agency safeguarding adults procedures. We may not need to make any further contact with you, however if we believe you may be able to offer further assistance and help us with our enquiries, we will be in touch again in due course. If this does become necessary, we would appreciate your continued support.

If you have any queries about the contents of this letter, then please make contact using the telephone number indicated above.

Yours sincerely

Name
Designation
Team

Feedback to referrer letter – not safeguarding

Dear

Re: delete/complete as appropriate
Safeguarding adults referral
Adult(s) at risk - name(s)/address(es) and date(s) of birth
and/or
Service name and address

Thank you for the alert you made to Durham County Council's Adult Wellbeing and Health Directorate in respect of **name(s) of adult at risk/name of service**.

We would like to reassure you that your concerns have been taken seriously and careful consideration given to the risk(s) you described. The department will not however be progressing this as a safeguarding adults matter.

Delete as appropriate (you could use options 1 and 3 together, 2 and 3 together, or just 3 on its own)

1. We have referred the matter to (insert name of alternative agency), **who we hope will be able to offer a more appropriate response.**

2. We suggest you contact (insert name of alternative agency to which referrer is being signposted to) **who may be able to offer a more appropriate response.**

3. If you are concerned that (insert name of adult(s)) remains at risk, or the risk has increased since your first contact with the department, and that it is not being properly recognised or managed, then please get back in touch by ringing Social Care Direct on 0845 8505010.

If you have any queries about the contents of this letter, or about our decision in this instance, then please make contact using the telephone number indicated above.

Yours sincerely

Name
Designation
Team