

# Managing an Alert

## Level 2

### Full Day Course

#### Who should attend?

Staff from all partner agencies who may receive an alert from a member of staff and who then need to review the information provided, decide whether a safeguarding adults referral is required and refer as necessary. This is typically managers and supervisors, but may also include those who co-ordinate care. Available to anyone undertaking accredited training

Clarity regarding the appropriateness of this course for you should be sought from your line manager or from Deborah Barnett, Safeguarding Adults Practice Officer. Email: [safeguarding\\_training@durham.gov.uk](mailto:safeguarding_training@durham.gov.uk) Tel 0191 383 5251.

**Please note – prior to applying for this level training participants must either complete the Alerter Training or confirm they have completed this level of training previously.**

#### Aim

To provide participants with an increased awareness and understanding of Durham's Safeguarding Adults Procedure and in particular, the role and responsibilities of the person receiving an alert.

#### Outcomes

By the end of this session participants will:

- Identify and explain what action they would take if an allegation of abuse was reported to them by a member of staff
- Identify what they have to consider when deciding whether to make a safeguarding referral and how to make a referral when required
- Be able to explain how they would support an adult at risk, staff involved in making an allegation, or staff who have allegations made against them
- Describe the principles of establishing facts and gathering information without investigating
- Identify the importance of recording all information appropriately
- Identify safeguarding adults processes and procedures relating to managing an alert, including what happens after a referral is made

#### To Book

Staff from Durham County Council—nominations should be made via the Supervision and Appraisal Section of SSID. The course SSID ID is **17930**

For those **not on SSID** please email [safeguarding\\_training@durham.gov.uk](mailto:safeguarding_training@durham.gov.uk) or complete and return the training application form.